



## Pittsburgh Institute of Mortuary Science

www.pims.edu

5/17/20—COVID-19 UPDATE

### REMOTE INSTRUCTION

Dear PIMS Campus Students, Faculty, and Staff,

The Pittsburgh Institute of Mortuary Science continues to maintain a plan approved by the PA Department of Education-Private License Schools to deliver Alternative Delivery remote instruction. Such instruction will continue until otherwise advised. However, as final reviews and exams are considered for this week and next, the remote instruction policies will be adjusted slightly to add a Test Browser component to the final exam process. Listed below is an update on remote instruction:

- Itslearning lesson plans will continue throughout the end of this term and into the Summer
- Itslearning applications will be expanded this week to introduce a test browser. This browser is, in effect, a lock down of your screen when you are engaged in a test. We did not use it for assessments during the past few weeks, however, to make it convenient for everyone to take final exams “online” we must use the browser. Instructions will be provided for how to download the browser into your system and you will receive a practice exam to ensure the browser works before you take final exams. Final review quizzes will not use the browser. Students who do not have the technology to perform these final exams should reach out to the Dean of Faculty and Students to see what accommodations can be made.
- Going forward in alternative delivery for the Summer term, we expect more upgrades and advancements as we continue improving upon this medium for class delivery.
- Zoom Conferencing will continue to blend remote lessons posted on itslearning.

Finally, please note that all policy statements and pertinent information can be located under “COVID 19 PROTOCOLS, PRECAUTIONS, AND POLICIES” on the PIMS website. Policies that no longer apply have been removed, however, some reference to these policies may be found in the updated statements. Please continue to check this link on [www.pims.edu](http://www.pims.edu) for quick references and updates.

Sincerely,

*Barry T. Lease*

Dr. Barry T. Lease -Program Director